

Course Title:	Drug and Alcohol Reasonable Suspicion
Regulatory & Technical Reference:	49 CFR Part 40 16.401 & 391.119
Target Groups:	All levels of personnel whom may be subject to drug and alcohol testing in the workplace.
Prerequisites:	None.
Objective:	 The course will provide personnel with the knowledge in: Employer's right to drug and Alcohol test any employee. The importance of Drug and Alcohol testing. Recordkeeping The benefits of a Drug and Alcohol Free workplace.
Course Design:	The training covers regulations, classifications of drugs and alcohol, legal rights for testing, the importance of maintaining those records, the benefits of maintaining a drug and alcohol-free workplace, who can access them, and for how long they need to be kept on file.
Completion Requirements:	Classroom presentation followed by a closed book examination, which requires at least a 70% for successful completion.
Course Length:	1 – 2 hours.
Class Size:	1 – 20 students.