



## SUPERVISOR

Course Title:	Supervisor
Regulatory & Technical Reference:	Best practices
Target Groups:	All employees who are selected to fill the role of a supervisor position including lead men and/or managers.
Prerequisites:	None
Objective:	The course will provide training to individuals about the responsibilities and roles of being a supervisor. The employees will gain knowledge in becoming a supervisor, roles and responsibilities, skills, steps to success, steps to un-success, legal responsibilities, company safety culture, accident costs, accident causes, accident investigation, initiating change, accountability, motivation, coaching, discipline, and performance evaluation.
Course Structure:	The classroom segment covers all the topics involving the roles and responsibilities with being a supervisor. The PowerPoint presentation will be followed by a written examination.
Completion Requirements:	Classroom presentation followed by a closed book examination, which requires at least a 70% for successful completion.
Course Length:	5 Hours
Class Size:	1 to 20 students